

## Preparation of Manuscripts for *Technical Soaring*

*Technical Soaring (TS)* documents recent advances in the science, technology and operations of motorless aviation. *TS* welcomes original contributions from all sources.

**General Requirements** Manuscripts must be unclassified and cleared for public release. The work must not infringe on copyrights, and must not have been published or be under consideration for publication elsewhere. Authors must sign and submit a copyright form at time of submission. The form is available at [www.ostiv.org](http://www.ostiv.org).

**Language** All manuscripts submitted to *TS* must be in English. Submissions requiring extensive editing may be returned to author for proofreading and correction prior to review.

**Layout** Submit manuscripts in single-column, double spaced layout with all figures and tables at the end, one per page.

**Electronic submissions** are preferred. Most data file formats are acceptable, with PDF preferred. Submit one file containing the complete paper including all figures, tables, and captions. Paper submissions will also be accepted — contact the Editor-in-Chief (EIC) for submission details.

**Length** There is no fixed length limit. At the discretion of the EIC, manuscripts may be returned to the author for reduction in length.

**Structure** Organize papers as needed in sections, subsections, and sub-subsections.

**Title** A title block is required with author name(s), affiliation(s), location(s), and contact info (email address preferred).

**Abstract** All papers require a summary-type abstract consisting of a single, self-contained paragraph. Suggest 100 to 150 words. Acronyms may be introduced in the abstract, but do not cite references, figures, tables, or footnotes.

**Nomenclature** If the paper uses more than a few symbols, list and define them in a separate table. Otherwise, explain them in the text where first used. Define acronyms in the text following first use.

**Introduction** An Introduction is required that states the purpose of the work and its significance with respect to prior literature, and allows the paper to be understood without undue reference to other sources.

**Conclusions** The Conclusions section should review the main points of the paper. Do not simply replicate the abstract. Do not introduce new

material or cite references, figures, or tables in the Conclusions section.

**Acknowledgments** Inclusion of support and/or sponsorship acknowledgments is strongly encouraged.

**Citations** Cite with bibliographic reference numbers in brackets (e.g. “[7]”). Do not cite Internet URLs unless the website itself is the subject of the discussion.

**References** All references listed in the References section must be cited in the text. List references in order of first citation in the text. Any format is acceptable as long as all citation data are provided. At a minimum, all types of entries require title, year and manner of publication. Provide full names of all authors. Do not list Internet URLs as sources. However, where possible, include an Internet address to the source of the reference.

**Captions** All figures and tables require captions. Do not use the caption to explain line styles and symbols — use a legend instead.

**Color** Color graphics are acceptable. Avoid using color to distinguish data sets in figures — instead, use line styles, symbol shapes and fill patterns.

**Footnotes** Use footnotes sparingly. Do not footnote to cite literature.

**Numbering** All figures, tables, footnotes and references must be referenced in the text and are numbered sequentially in order of first reference. Equations are numbered only if they are referenced by number in the text. Number every page.

**How to submit** Email all electronic material to the EIC at [ts-editor@ostiv.org](mailto:ts-editor@ostiv.org).

**Peer Review** Manuscripts will be peer-reviewed before being accepted for publication. Authors may choose between two options: A full peer review with two independent and anonymous reviewers. In this case authors are welcome to suggest names of reviewers. The second option is the *TS* Fast Track Scheme, with the manuscript being reviewed by the EIC or an Associate Editor. With the publication of an article it will be documented in a footnote on the first page of the article which option was chosen by the author. The EIC or the assigned Associate Editor may be contacted by the author at any time for updates on the status of their review.

**Charges** *Technical Soaring* does not require a publication page-charge.