

Preparation of Manuscripts for *Technical Soaring*

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General Requirements Manuscripts must be unclassified and cleared for public release. The work must not infringe on copyrights, and must not have been published or be under consideration for publication elsewhere. Authors must sign and submit a copyright form at time of submission. The form is available at www.ostiv.org.

Language All manuscripts submitted to *TS* must be in English. Submissions requiring extensive editing may be returned to author for proofreading and correction prior to review.

Layout Submit manuscripts in single-column, double spaced layout with all figures and tables at end, one per page.

Electronic submissions are preferred. Most data file formats are acceptable, with PDF preferred. Submit one file containing the complete paper including all figures, tables, and captions. Paper submissions will also be accepted — contact the Editor-in-Chief (EIC) for submission details.

Length There is no fixed length limit. At the discretion of the EIC, manuscripts may be returned to the author for reduction in length.

Structure Organize papers as needed in sections, subsections, and sub-subsections.

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Nomenclature If the paper uses more than a few symbols, list and define them in a separate table. Otherwise, explain them in the text where first used. Define acronyms in the text following first use.

Introduction An Introduction is required that states the purpose of the work and its significance with respect to prior literature, and allows the paper to be understood without undue reference to other sources.

Conclusions The Conclusions section should review the main points of the paper. Do not simply replicate the abstract. Do not introduce new

material or cite references, figures, or tables in the Conclusions section.

Acknowledgments Inclusion of support and/or sponsorship acknowledgments is strongly encouraged.

Citations Cite with bibliographic reference numbers in brackets (e.g. “[7]”). Do not cite Internet URLs unless the website itself is the subject of discussion.

References All references listed in the References section must be cited in the text. List references in order of first citation in the text. Any format is acceptable as long as all citation data are provided. At a minimum, all types of entries require title, year and manner of publication. Provide full names of all authors. Do not list Internet URLs as sources. However, where possible, include an Internet address to the source of the reference.

Captions All figures and tables require captions. Do not use the caption to explain line styles and symbols — use a legend instead.

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Footnotes Use footnotes sparingly. Do not footnote to cite literature.

Numbering All figures, tables, footnotes and references must be referenced in the text and are numbered sequentially in order of first reference. Equations are numbered only if they are referenced by number in the text. Number every page.

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